

March 15, 2022

 **KEC**

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Coordinator, Tiffany Mitchell – Auditor’s Office, Al Miller - DC Engineer, Andy Case – DC Assist. Engineer, Mike Wallace – Conservation Director, Murray McConnell – P&D Director, Samuel Larson – P&D Planner, Wally Pelds, Jerry Purdy & Kristopher Orth – Farnsworth Group, ReNae Arnold, Patrick Shepard, Tim Broderick, Brad Nunez – DC Law Intern, and Dustin Teays– Raccoon Valley Radio.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:03 a.m.

Item 2: Approve Agenda - Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried

Item 3: Pledge of Allegiance

Item 4: Open Forum – Attorney Sinnard introduced to the Board an intern from Drake, Brad Nunez. Mr. Nunez visited the Board as he wants to explore similar opportunities in government in Austin, TX, where he has accepted a new position.

Item 5: Consent Agenda

- A) Payroll & Disbursements from 3-11-22
- B) Liquor License Renewal
Woodward Golf Club
- C) Temporary Liquor License
Your Private Bartender at Three Sisters Barn

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

Item 6: Disc/Action Re: Supervisors Minutes from 03/08/2022

Motion by Chapman and seconded by Golightly to approve the 3/8/2022 minutes as presented. All ayes. Motion carried.

Item 7: Disc/Action Re: Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

Secondary Roads – Step increase per Union contract for Brody Warrior, Equip Op II, payroll rate of pay change moved from \$24.78 to \$26.08

-Step increase per Union contract Jeffrey Wynn, Equip Op II, payroll rate of pay change moved from \$24.78 to \$26.08

Auditor – Request to Fill 4 temporary Election Temp Staff.

- Request to rehire Natasha Watson for seasonal Election Temp staff at \$14.00 per hour.
- Request to rehire Laura Miller for seasonal Election Temp staff at \$14.00 per hour.
- Request to rehire Amy Lipovac for seasonal Election Temp staff at \$14.00 per hour.
- Request to rehire Pam Danielson for seasonal Election Temp staff at \$14.00 per hour.

Motion by Chapman and seconded by Golightly to approve the payroll changes notices as presented. All ayes. Motion carried.

Item 8: Disc/Action Re: Architect Master Contract Amendment

Jerry Purdy- in architecture over 40 years; public works always a part of his work. Public Safety building was one such project. Working on next steps, workshop ideas for office space projects.

Motion by Chapman and seconded by Golightly to approve Amendment #2 of the professional service agreement with the Architect and authorize the chair to sign. All ayes. Motion carried.

Item 9: Disc/Action Re: Woodward EMS Affiliation Agreement

Amended Motion by Chapman and seconded by Golightly to approve the Affiliation Agreement between Woodward Fire Department Fire Board and Dallas County and authorize the chair to sign. All ayes. Motion carried.

Item 10: Disc/Action Re: Secondary Roads

- A) 9:30 am Public Hearing 5 Year Road Construction Program
 - 2023-2027 Plans for: Bridge Replacement, Road Repavement, Culvert Replacement, Widening & Rehab, Paving, Grading & Paving.
 - Went over Funding and planning of funding for these projects. Discussion about the road project in Dexter, which will be funded in combination with Adair, Guthrie, Madison, Dexter and Dallas County. Dallas County has agreed to be the lead on it and will be reaching out to follow up on project with other

counties and Dexter.

-Maintaining current pavement (approx. 140 miles) and bridges (110).

-Funding guidance in July. For these Mr Miller will be back in April for final approvals.

Motion by Chapman and seconded by Golightly to convene public hearing of the 5-year Road Construction program until April 5th 2022 at 9:30 am in Board of Supervisors Room. All ayes. Motion carried.

B) Dust Control Policy

-Annual permits for all dust control vendors, fee \$50. Deadline will be 1st Friday in May. Late sign up will be 2nd Friday in May. Late fee would apply. Midsummer single applications shall be submitted by 4th Friday of July.

-Only two vendors for this year.

-Discussion of adding language to policy to indicate which year.

Motion by Golightly and seconded by Chapman to approve 2022 Dust Control Policy. All ayes. Motion carried.

C) Dust Control Vendor Permits

-Heffron Services, Inc & Jerico Services

Motion by Golightly and seconded Chapman by to approve Dust Control Vendor Permits. All ayes. Motion carried.

Item 11: 10:00 am Disc/Action Re: Public Hearing Resolution 2022-0033

Minor Plat P&C Properties / Civil Engineering Consultants

Samuel Larson spoke before the Board. This plat is creating two lots and does not go through P&Z. Tim Broderick appeared before the board, building a house, pole building, farm land.

Motion by Chapman and seconded by Golightly to approve to close Public Hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to approve Resolution 2022-0033. All ayes. Motion carried.

RESOLUTION 2022-0033

WHEREAS, P&C Properties, LLC (Civil Engineering Consultants), has submitted to the Board of Supervisors of Dallas County, Iowa: **A petition to consider approval of a Minor Plat, "P&C Acres"** on parcel 1124200011, located in the NE1/2 of the NE1/2, Section 24, T79N, R27W (Adel Township), zoned A-1 (Agricultural) and,

WHEREAS, the Board of Supervisors of Dallas County, Iowa, finds that the petition meets all requirements of Planning and Development and should now be finally approved.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of Dallas County to approve the petition as submitted/or with the following restrictions or conditions: **None**

AYE

Mark Hanson, Chairman

Kim Chapman, Member

Brad Golightly, Member

NAY

Dated this 15th day of March, 2022

ATTEST: Julia Helm, Dallas County Auditor

Board Recessed at 10:12 am.

Board Reconvened at 10:22 am.

Item 12: 10:30 am Disc/Action Re: Public Hearing Continued Resolution 2022-0029 Rezone for Nick Williams/Wally Pelds

-Wally Pelds spoke to the Board.

-Easements are being identified. Preliminary plans include conservation easements. Some discussions for the platting process.

-Access points and culvert. Some discussion making only one access and removal of culverts.

-Murray McConnell, P&Z, spoke to the Board. Discussions on when conditions should be added by the Board and/or when a variance should be used as well.

-Discussion about trees and removal/replacement for the platting stage. Larsen mentions that other subdivisions are having wording before rezoning. McConnell suggests to wait and get it in platting stage.

-Discussion on HOA vs Deed restrictions for conservation easements.

Motion by Chapman and seconded Golightly ~~by to approve to~~ close Public Hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Hanson to approve Resolution 2022-0029. Hanson/Chapman Ayes. Golightly Nay. Motion carried.

RESOLUTION 2022-0029

WHEREAS, Nick Williams (Wally Pelds) has submitted to the Board of Supervisors of Dallas County, Iowa, **A petition to consider approval of a rezone** of parcel 1620200002, 34097 V Pl, located in the NE1/2 of the NE1/4, Section 20, T78N, R26W (Boone Township), from A-1 (Agricultural) to PUD (Planned Unit Development) and,

WHEREAS, the Board of Supervisors of Dallas County, Iowa, after review by the Planning and Zoning Commission, finds that the petition is consistent with the Comprehensive Plan and should now be finally approved.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of Dallas County to approve the petition as submitted.

AYE
Mark Hanson, Chairman
Kim Chapman, Member

NAY
Brad Golightly, Member

Dated this 15th day of March, 2022
ATTEST: Julia Helm, Dallas County Auditor

Item 13: Disc/Action Re: Set Time & Date for Public Hearings

- A) 1st Reading of Proposed Changes to Chapter 3 Establishing County Supervisors Districts & Election Precincts Dallas Co Code of Ordinances

Motion by Golightly and seconded by Chapman to approve a set time and date of March 29th at 9:30 am in this office the 1st Reading of proposed changes to Chapter 3 of the election code. All ayes. Motion carried.

- B) Apple RRVt Temporary Construction Easement

Motion by Golightly and seconded by Chapman to approve to set time and date for the Apple RRVt Temporary Construction easement for March 29th at 10 am. All ayes. Motion carried.

- C) City of Waukee RRVt Utility Easement set time: March 29th at 10:30 am

Motion by Golightly and seconded by Chapman to approve to set time and date for the City of Waukee RRVt Utility Easement for March 29th at 10:30 am. All ayes. Motion carried.

Item 14: Disc/Action RE: Nationwide Cleaning Contract Addendum

Rob Tietz spoke to the Board about office spaces needing cleaning added to the contract that was in last week's meeting.

Motion by Chapman and seconded by Golightly to approve Addendum #1 between Nationwide Office Care contract and Dallas County and authorize the chair to sign. All ayes. Motion carried.

Item 15: Other Business

-Chairman Hanson shared with the Board an email he received about an ATV issue in the Perry area. Some discussion on responsibilities and environmental impacts. It was agreed that this should be an agenda item for further discussion.

-Chairman Hanson also went on a tour of an older barn at the County Farm. He suggested that the County should look into cleaning and maintaining the space. The space contains many items including older farm machinery, older horse sleds, tack equipment and tools.

-Chairman Hanson also heard from Rita Riddler- Des Moines Township trustee and shared history on early settlers of the county. One being Oscar D Smalley 1817-1902, the Christopher Columbus of Dallas County. Early settlers of the area, arriving in 1846, building their home in section 26. O.D. Smalley, an early surveyor, platted the first town in 1856, Xenia. Still use some of the same roads and boundaries created 175 years ago. O.D. Smalley later became a County Commissioner and judge.

Item 16: Motion to Adjourn

Motion by Chapman and seconded by Golightly to adjourn the meeting at 11:45 a.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Mark A. Hanson, Chairman